

<p>केन्द्रीय विद्यालय क्र. 1 सॉल्ट लेक ई.बी. ब्लॉक, लाबोनी, सेक्टर 1, कोलकाता – 700064 पश्चिम बंगाल (शिक्षा मंत्रालय, भारत सरकार के अधीनस्थ)</p> <p>    </p>	 <p>सू ले पुनः कल्पयु केन्द्रीय विद्यालय संगठन</p>	<p>KENDRIYA VIDYALAYA NO.1, SALT LAKE</p> <p>EB BLOCK, LABONI, SECTOR-1, SALT LAKE KOLKATA-700 064 West-Bengal Under the Ministry of Education, Govt. Of India KVS Region Code: 06, School Code: 1272, Website: https://no1saltlake.kvs.ac.in CBSE School No. 19229, CBSE Affiliation No. 2400002 E-Mail:kv1saltlake@gmail.com, Phone 033-23212767/ 23212767</p>
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Registration of Firms – Notice

REGISTRATION OF FIRMS AS APPROVED SUPPLIERS / VENDORS

TERMS AND CONDITIONS:

1. Application submitted by the Firm(s) in the prescribed “Application form” for each group only will be accepted upto 03.10.2023 by Speed Post/Registered Post/By hand only.
2. All pages of “Application Form” shall be signed by the authorized representative of the firm.
3. KV No.1 SaltLake reserves the right to reject any application.
4. Preference will be given to those firms who are on the approved list of Govt. Dept. and Public Sector Undertakings or ISO Certificate holders or dealers authorized by manufacturers.
5. Intimation with regard to registration of the firm as “Approved Supplier” or otherwise will be communicated to each firm.
6. The registration as “Approved Supplier” will be kept valid up-to 30.09.2024. However, it will be reviewed once in a year, eliminating firms which may have gone out of business or whose performance has been found to be unsatisfactory.
7. Prescribed “Application Form” is enclosed herewith.
8. In case of Accredited Agents and Authorised Dealers / Stockiest, satisfactory evidence from their manufacturers shall be submitted along with the completed application form.
9. If KV No.1 SaltLake registers any Firm as approved supplier, he has to supply the material at KV No.1 SaltLake and he has to accept the KV No.1 SaltLake payment terms i.e. Payment shall be made by Cheque after supply of the material in good condition.
10. Firms / Manufacturers / Authorised dealers are requested to submit their e-mail address in order to start procurement.
11. Any change in address, phone number, e-mail ID shall be informed to KV No.1 SaltLake immediately, so as to have proper communication with these Firm / Manufacturers.
12. The mandatory documents that are to be submitted at the time of registration:
 - a. Form for Registration of Firm
 - b. Trade Licence from Municipal Corporation
 - c. PAN & GST Registration
 - d. Income Tax return (last 2 years)

PRINCIPAL

TO BE FILLED BY AUTHORISED PERSON / OWNER OF ORGANISATION
Application for Registration of Firm for _____

1	Name of the Organization / Company / Supplier / Vendor			
2	Address for Communication	Shop No.		
		Street Name		
		Village / City		
		Post Office		
		PIN CODE		
3	Telephone No.	Land Line		
		Fax No.		
		Mobile		
		E-Mail		
4	Brand / Article in which Business is done (*If any other item / article you can supply, then a separate sheet may be used while submitting hard copy of registration.)	SL.NO	Name of the Brand / Article / Item that you can supply	Name of the manufacturer
		1		
		2		
		3		
		4		
		5		
5	Registration Related Numbers	Trade License No		
		PSRA NO **		
		GST Number		
		PAN		
6	I declare that the following documents are enclosed with the hard copy of this application that is meant for registration of firm.			
a)		Yes	No	
b)		Yes	No	
c)		Yes	No	
d)		Yes	No	
e)		Yes	No	
f)		Yes	No	
g)		Yes	No	

DECLARATION

I / We declare that the information furnished above is true to the best of my / our knowledge. I / We undertake to inform KV No.1 Salt Lake at the earliest about the changes in the details mentioned above. I / We hereby agree to abide by the condition prescribed in the enclosed statement. In case of any information / supporting document published by me found to be incorrect / False, the offer of my contract will be cancelled automatically and action may be taken as per KVS Rules. I assure you to provide the best service to the Vidyalaya.

Yours Faithfully,

Seal of the Company

Signature with date

Name & Designation of the Authorised Representative of the Firm

Registration of Firms

Interested and eligible firms are hereby invited to register their name for:

- (i) AMC for Computer, CCTV & Audio-Visual System.
- (ii) Printing (Exam & Office related items).
- (iii) Stationary Items.
- (iv) Carpenter Works
- (v) Electrical Works
- (vi) Civil Works
- (vii) Painting Works
- (viii) Furniture
- (ix) Lab Items
- (x) Musical Items
- (xi) Sports Items
- (xii) AMC for Photocopy Machine
- (xiii) AMC for Water Cooler
- (xiv) AMC for Air Conditioner
- (xv) Electrical Works
- (xvi) Computer Items
- (xvii) Fire Safety Equipment's
- (xviii) Services of Decoration of Pandal
- (xix) Photography & Videography

Last Date: 03.10.2023.

Principal